

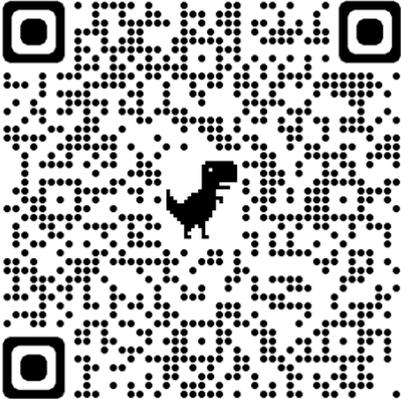
North Royalton Band Boosters  
February 27, 2023  
Monthly Members Meeting

- Call to Order - Kevin 7:02pm
  
- Board Updates
  - President – Kevin
    - Super bowl squares made \$1355
      - 61 squares sold
    - Uniform refresh for Band Front and pants for main band (133 sets of pants—football bands and show pants) about \$44,070 expense
  - Vice President – Tammy
    - Committee chair search continues
      - Reach out to Tammy if interested in volunteering
      - Signup sheet circulated
    - Continuing to search for spirit wear vendor that will include all departments (ie pit crew, accessories, etc.)
      - Email Tammy if you have suggestions for shirt printers/vendors
  - Treasurer – Julie
    - Updates to financials provided for meeting
  - Corresponding Secretary – Michelle
    - No updates/absent
  - Recording Secretary – Scott
    - January minutes posted to site
      - Motion to approve, Sue Skuza
      - Second, Patti Tkacz
      - All in favor—all ayes
  
- Special Topics
  - 2023-24 Board Election Preparation
    - Nominating Committee Slate - Patti
    - Tammy Fulmer - President
    - Fred Villao - Vice President
    - Julie Steele - Treasurer
    - Scott Amick - Corresponding Secretary
    - Crystal Andrish – Recording Secretary
    - Nominations From the Floor - Kevin
      - No nominations
  - Need quorum for next month with to complete Board voting
  - Concession Stands Shared Understanding Document (Kevin)
    - Full Document attached
    - Refresh of existing document
    - Mr. Osborne and Bo Kuntz were involved with the discussions
    - Over \$10,000 made last season from working concession stand despite a couple down weeks
    - 11 years and older can volunteer (siblings)
    - “respect” clause added

- Review of Past Events
  - Rhythm and Raffle - 2/18 - **Jaimie & Ann**
    - \$1700 in sponsors
    - \$200 donation from Mayor Larry
    - This does not include all raffles, side board, etc.
    - Lots of help and great support, well received, etc.
    - Net \$12,000 made + a lot of fun, kids get to perform, etc.
    - Thanks to Debbie Sexton and Tammy Fulmer!
  
- Upcoming Events
  - Band Student Registration - 2/28 - Michelle
    - Registration open as of this evening
    - Quick process
    - Please update uniform sizes in the registration form to assist uniform committee
    - No increase in class/band fees this year
    - Wait until after tryouts to register for band front (a separate registration)
    - Signup for volunteer spots at this time as well
      - Two of the four spots must be concessions, 50/50 or airshow
      - Details in registration site/document online
  - High School Contest Concert - 2/28 (tomorrow)
    - Only time with contest music where pictures can be taken
  - High School OMEA District Adjudication - 3/10 & 11
    - Pit Crew - Rick & Craig
    - Chaperones
  - March Boosters General Membership Meeting - 3/27
    - 2023 – 2024 Boosters Board Election—\*\*important meeting\*\*
  - April Boosters General Membership Meeting - 4/24
  - High School OMEA State Adjudication - At NRHS - 4/28 & 29 - Beth
    - Returning after several years due to Covid, construction, etc.
    - Beth needs more Volunteers to sign up (concessions, door/hall monitors, stage set-up, other duties)
    - Every student will participate to support this event, but workarounds will be done so you can see your student perform should that be an issue
    - Facilities and Logistics - Beth
    - Judges Meals and Directors Snacks - Jen & Marija
    - Concessions - Carrie
  - *Band Awards Banquet - 5/10 - Jen & Marija*
  - *May Boosters General Membership Meeting - 5/22*
  - *Band-A-Rama - 5/24*
  - *Memorial Day Parade - 5/24*
  - *Graduation - Grad Band - 6/2*
    - *Pit Crew - Rick & Craig*
  
- Other Committee Updates
  - Alumni - Diana
    - Please have your seniors fill out the alumni form
  - Munching 4 Music - Susan & Wendy
    - Krispy Kreme sale in process

- Please post on your social media to promote
  - Let others know! Don't have to be booster member to purchase.
  - You purchase a coupon that can be redeemed at any Krispy Kreme
  - Zeppe's is next (March/April)
  - Krispy Kreme Sale ends 3/5/23
- Scholarship - Patti
  - Awaiting information from school
- Website – Mark
  - No updates
- Other Business - All
  - 2023 – 2024 Committee Chairs—see VP update
  - Other Items
- Director Updates - Mr. Vitale
  - Thank you to Rhythm & Raffle supporters
    - Performances and volunteers
    - Thank you for working negotiations for concession contract
    - Contest concert
      - Ok for pics/videos
      - NO video/pics at contest
    - Contest
      - Symphonic/Wind Friday 3/10
      - Concert/Freshman Saturday 3/11
      - Will have times posted on Mr. Vitale's website
      - Olmsted Falls HS
      - States at NRHS
      - Registration—very important
        - Deadline spring break
      - Email sent regarding Disney 2024
        - Calling for chaperones
          - Great opportunity
        - Please register to allow your student to be counted (do soon)
      - Memorial Day parade is back for Broadview Hts.
        - Only required for 9, 10, 11<sup>th</sup>
- Treasurer's Report Acceptance - Julie
  - Motion to approve Jamie Poplin
  - Second Beth Burdick
  - All ayes
- Meeting Close - Kevin
  - Time: 7:48pm

**NR Band Boosters Sign Up Genius**



**NR Band Boosters Cheddar Up Page**



## **NRAB – NRBB SHARED UNDERSTANDING STADIUM CONCESSION STAND**

The North Royalton High School Athletic Boosters (NRAB) and Band Boosters (NRBB) are committed to working together as partners with a shared goal of supporting the students of North Royalton.

One way the organizations partner is in the operations of the concession stands at North Royalton Stadium. This document outlines the shared understanding of responsibilities and activities related to those operations.

The NRAB and NRBB Presidents will meet twice a year to discuss concession stand operations as well as other opportunities to work together throughout the year. The NRAB Concession Trustees and NRBB Concessions Committee Chairs will meet at the beginning and close of the season to review this document and discuss any operations changes, as well as throughout the season as needed to discuss any concerns or opportunities.

### **GENERAL**

- NRAB Concession Trustees manage the overall operations of the stadium concession stands, including setting the menu, ordering food and supplies, and coordinating general staffing for all events.
- NRBB Concessions Committee Chairs are responsible for the staffing and operations of the concession stands for all home varsity football games and the annual band festival (Band Fest).
- The NRBB has the right to staff any playoff football games in North Royalton. NRBB is to notify NRAB within two (2) days after a playoff game is announced if they intend to staff the event.
- Once the season has ended, NRAB will pay NRBB 23% of sales from the events that NRBB has staffed, cleaned, and restocked.
  - Sales are calculated as ending cash (deposit verified by the bank) minus starting cash.
  - The groups may mutually agree on additional payment/cost coverage terms prior to the season, e.g. splitting a cost increase for a single item like Chick-fil-A.
  - NRAB will include appropriate documentation regarding payment calculation for use by both organizations' audit committees.
  - If either group feels the other has not met its obligations to such a large degree that it should affect the payment, the NRAB and NRBB Presidents will discuss the concern and seek to reach an agreement. If no agreement can be reached, the concern will be escalated to the Principal whose decision will be binding.
- No food items outside those sold from the concession stands are permitted to be sold or distributed from the stands except NRBB's sale of Krispy Kreme donuts at Band Fest.
- NRBB will assist NRAB with additional activities as requested, e.g. help with Thursday night stocking or finding vendor options for purchasing equipment.
- NRAB will invite NRBB to participate in any pre-season training meetings or soft-opening events.

### **FINANCIAL OPERATIONS**

- NRAB will provide starter cash for both the home and away stands for each event. NRBB will confirm the starter cash amount received.
- Money may not leave the stand(s), be used for the gate, or used for any other fundraiser being held at the event.
  - Any early collection for counting or exchange of bills to "make change" for the gate or another fundraiser being held must be completed and documented by both the NRAB Trustee and NRBB Committee Chair.
- At the end of each event all money is counted, confirmed, and prepared for deposit by NRBB and NRAB. Final numbers for the event are to be recorded on the **NRAB Concessions Cash Form**.

*Concession Stand Document  
Revised February 2023*